

MINUTES
High Tech Center Training Unit Advisory Committee Meeting
High Tech Center Training Unit – De Anza Community College
 Friday, May 16, 2008

COMMITTEE MEMBERS

Carl Brown	HTCTU, De Anza	HTCTU Director	present
Michael Buckley	Shasta College	Region 1	not present
Thad Selmants	Sierra College	Region 2	present
Jim Kolthoff	Los Medanos College	Region 3	teleconference
Kathleen Allen	Chabot College	Region 4	present
Nancee Carrillo	Modesto Junior College	Region 5	not present
Vacant	Vacant	Region 6	not present
Tina Andersen- Wahlberg	Glendale College	Region 7	teleconference
Scott James	Santiago Canyon College	Region 8	teleconference
Fred Frontino	Mt San Jacinto College	Region 9	present
Carl Fielden	Grossmont College	Region 10	present

STAFF/PRESENTERS

Scott Valverde	Chancellor's Office	teleconference
Sandy Greenberg	ATPC	teleconference
Beverly Farr	MPR Associates	teleconference
Carol Studier	MPR Associates	teleconference

Staff Reports

As of this meeting's date, the new proposed budget for the next HTCTU grant will remain the same with no growth and COLA projected. Carl Brown announced some changes that will be implemented affecting the program. There will be no more funding for Stacey Kayden's Kurzweil and Inspiration training and projects offsite, limiting the number of HTCTU staff to attend conferences, and the budget for reimbursing DSPS staff attending the HTCTU trainings will be dropped from \$60,000 to \$45,000 for next year. The CSUs on the other hand are interested to work with the HTCTU to develop web based resource materials that will be used for both systems. Scott Valverde of Chancellor's Office, Jean Wells of CSU and the HTCTU staff are in the process of figuring out costs and the development of full-on web based courses and curriculum online thus reducing the number of trainings at the HTCTU to 40% by Fall and Winter and offer more off-site trainings. Carl also announced to the committee that the HTCTU renewed the building lease for another 5 years.

Scott Valverde briefly discussed to the committee that there is a 1.67 growth on the May Revised yet to be approved by the Board of Governors for the next year's project.

Workplan Review and Survey Review

The committee went through the proposed HTCTU Workplan for the new grant. Carl specifically reviewed each category and objective making sure all contents are relevant and worded correctly. Comments, corrections and suggestions from the committee were carefully noted.

Carl talked about the involvement of HTCTU to the OER (Open Educational Resources) project. Open educational resources are educational materials and resources offered freely and openly for anyone to use and under some licenses to re-mix, improve and redistribute. The California Community College is working with Hewlett Packard Foundation together with a number of private colleges and universities around the country in developing steps and protocol in producing fully articulated textbooks that are completely accessible online. The HTCTU is working closely with the developers at Rice University and a web based group called Connexions on the accessibility of these textbooks. OER is all original material and is under Creative Commons License so no copyright issues.

Carl also mentioned a new open source creation tool called Daisy Highway that runs free locally in computers that produces high quality industry standard Daisy.

The HTCTU pulled out from the Folsom Prison Project. According to Sandy Greenberg of ATPC, Folsom Project is now moving to a prison industry project and will now be charging for any work done starting June.

CCC Live Captioning grant currently held by Butte College will expire on June 30, 2008. The CO is in the process of renewing the grant with three colleges applying, Cerro Coso College, San Bernardino Valley College and College of the Canyons.

The committee members also reviewed and discussed the HTCTU Data Analysis Draft. This is an initial summary data that the HTCTU has gathered from 93 correspondences from different community colleges.

ATPC Update

Sandy Greenberg reported that the ATPC is currently holding a total of 500 new book titles for both e-text and Braille from last semester. Martin Crosley has 2,136 e-text requests, 40 braille projects processed last semester, 28,000 pages transcribed, and 54,000 pages embossed. There are 2 Math ML projects in production at Avenal State Prison which also is now producing Braille. According to Sandy, the music Braille file from Southern California Conservatory are now all entered into their catalog and they are in the process of finding an optical recognition Braille program. This program is funded

through a donation by a local sorority in Ventura. ATPC is also offering weekend workshops for transcribers and tactile artists on Nemeth Braille.

Avenal State Prison Project now has 12 inmates in Yard 5. On June, Yard 4 will open with 6 inmates. Ironwood State Prison also has 12 inmates.

ATPC has hired two new staff members; Richard Burt as the new office manager and database specialist and Grace Kurshner as their new IT.

Chancellor's Office Update

Scott Valverde introduced to the committee two MPR Associates from Berkeley, Beverly Farr who is the Program Director of Evaluation and Carol Studier who is the Senior Research Associate. The CO has hired MPR to conduct a system wide needs assessment study into issues and barriers the California Community Colleges are facing and making sure their online Distance Education courses are accessible. MPR has a staff of approximately 75 according to Carol Studier and are dedicated in designing statistical studies, analyzing large databases, and combining quantitative and qualitative research methods effectively in public policy and school improvement initiatives. They make research and analysis widely accessible through strong writing, effective graphics, and creative use of technology. MPR has design 3 parts of the study. First is survey that went out to all DE faculty and coordinators and to students with disabilities that have taken DE courses. Second part is doing site visits to colleges where interviews and creating focus groups were conducted. Third part is the cost analysis. They are hoping to complete the 3 stages by July. Currently they have approximately 400 responses from the student survey, 527 came from DE faculty and 67 from DSPS and DE coordinators. MPR is using Survey Monkey for technical assistance and the design of the survey.

The Governor's May Revised Budget does not have the 10% budget cut from the January proposal but rather has a 1.67% growth, according to Scott Valverde. Although this is still not yet the final budget, there is also no confirmation as to how the categorical programs will get impacted. The HTCTU will continue to complete the workplan for the new grant renewal. The PADS projects are being planned out and prioritized for next years budget. PADS will be funding a technical assistance program through UCLA to continue its operation also for next year.

The Chancellor's Office will have a new Chancellor, Sen. Jack Scott, effective January 1, 2009.

Handouts Provided

- Minutes, January 11, 2008
- Data Analysis Draft
- HTCTU Workplan

Next Meeting: September 26, 2008