

**MINUTES**  
**High Tech Center Training Unit Advisory Committee Meeting**  
**High Tech Center Training Unit – De Anza Community College**  
Friday, September 8, 2006

**COMMITTEE MEMBERS**

Carl Brown	HTCTU, De Anza	HTCTU Director	present
Michael Buckley	Shasta College	Region 1	not present
Thad Selmants	Sierra College	Region 2	present
Jim Kolthoff	Los Medanos College	Region 3	present
Kathleen Allen	Chabot College	Region 4	present
Nancee Carrillo	Modesto Junior College	Region 5	not present
Vacant	Vacant	Region 6	not present
Vacant	Vacant	Region 7	not present
Scott James	Santiago Canyon College	Region 8	present
Fred Frontino	Mt San Jacinto College	Region 9	teleconference
Carl Fielden	Grossmont College	Region 10	present

**STAFF/PRESENTERS**

Peggy Tate	Chancellor's Office	not present
Martin Crossley	ATPC	teleconference

**New Business/Hardware Update**

Carl Brown reported that the new training registration system is working well. Many new reports are now available which provide up-to-the-minute information about training enrollments. We have begun to include reports from the training registration system in the quarterly reports submitted to the Chancellor's office. The fields transition to the new system is now complete. Unfortunately, the resources we have provided which allow training participants to withdraw or cancel involvement with the training has not seemed to significantly reduce the number of people who still fail to show up at trainings. We have begun tracking individuals who are consistent no-shows without prior notification and will explore with the advisory committee some form of penalty that will be applied to those with a consistent pattern of training no-shows. The HTCTU is in the process of upgrading all staff, lab and server computer systems. This upgrade will position the High Tech Center Training Unit to take advantage of the soon to be released Windows Vista operating system. When a release version of the new OS becomes available, the HTCTU will immediately begin to evaluate its use with core assistive computer technologies.

The HTCTU has purchased an Intel-based MacPro from Apple. We will be exploring several tools that allow both the Apple OS and Windows OS to exist simultaneously on the same computer. This will provide an opportunity to evaluate the capacity of this new machine from Apple to support Windows-based assistive computer technologies. We are hopeful that a successful evaluation of this new computer will provide additional opportunities for campuses that wish to have both Macintosh and Windows based computers while maintaining accessibility to both.

The first digital video captioning training will take place in 2 weeks.

## **New Staff**

Carl introduced to the advisory the newest member of HTCTU, Jayme Johnson. He is the new Assistive Computer Technology Specialist replacing Sam Ogami. Jayme Johnson was the alternate media specialist at Mendocino College. He also took care of the assistive technology at that campus. Jayme has been interested in computers for most of his adult life. He is technically oriented and has a diverse background in a wide variety of computer applications.

Jayme discussed with the advisory committee his participation in the captioning digital video project and some of the issues which arise with regard to permissions when captioning digital video.

Jayme has been quite busy since he started in August. He has already made site visits to Santa Monica College, Bakersfield College and Antelope Valley College. Future visits will include LA City College, Rio Hondo College, El Camino College and Santa Barbara College. He will also be attending the CAPED conference in October. Jayme is currently developing two new trainings for the HTCTU. He is developing a new training around issues of Linux accessibility and some of the more advanced technology around text to speech programs. Jayme will also be working with Carl Brown to restart the LD software project.

Carl announced that the CAPED listserver is up and running. It is currently configured as an announcements resource rather than an active listserver. The CAPED Conference information is already out on this listserver.

The HTCTU building lease was renewed for another two years. We were able to successfully negotiate improvements to the building which will significantly reduce our utilities costs over the next two years.

This quarter, the High Tech Center Training Unit will be offering 17 trainings.

## **ATPC Report**

Martin Crossley of the ATPC discussed E-text production. Since the last advisory meeting on May 2006, they have added 546 certified new titles with ISBN #s to their catalog. There now is a total of 6,224 certified titles with verified ISBN #s. Since 2002, there have been approximately 17,500 requests through the ATPC with the numbers increasing every year. They are looking at expanding into additional space for Braille and E-text production in the next 2 months. The ATPC has ordered the Dolphin Publisher Program in order to explore options for Daisy book production in the next 5 years. Conferences they attended include AHEAD in San Diego and the AAP Conference in New York. ATPC is also expanding their site license for Daisy Production in the Avenal Prison Project. Carl suggested to Martin the possible use of the Phoneticom Daisy Generator as a production tool. The Dolphin Publisher program according to Carl does not manage page numbers. They have added 4 new inmates for the Avenal Prison Project. Ten new computers will be added to replace the original computers in Avenal.

### Handouts Provided:

- Minutes May 19, 2006
- Agenda and Advisory members updated list

**Next Meeting: January 5, 2007**