

**MINUTES**  
**High Tech Center Training Unit Advisory Committee Meeting**  
**High Tech Center Training Unit – De Anza Community College**  
Friday, September 24, 2004

**COMMITTEE MEMBERS**

Carl Brown	HTCTU, De Anza	HTCTU Director	not present
Myra Lerch	Butte College	Region 1	present
Thad Selmants	Sierra College	Region 2	present
Judy Lariviere	Skyline College	Region 3	present
Kathleen Allen	Chabot College	Region 4	present
Laura Ingram	Merced College	Region 5	absent
Katrina Ostby	Cuesta College	Region 6	absent
Lyn Clemons	El Camino College	Region 7	present
Tien Tran	Golden West College	Region 8	present
Brian Brautigam	Riverside College	Region 9	present
Carl Fielden	Grossmont College	Region 10	present

**STAFF/PRESENTERS**

Peggy Tate	Chancellor's Office	present
Bob Martinengo	ATPC	present
Christina Mora	CCC Live Caption	present
Patty Davis	CCC Live Caption	present

**New Business**

Sean Keegan reminded the committee that the DETAC meeting was scheduled for September 30, 2004. Any information or issues that need to be brought up or raised in the meeting should be emailed to Laurie Vasquez of Santa Barbara College at [vasquez@sbcc.edu](mailto:vasquez@sbcc.edu).

Lyn Clemons also announced the upcoming CAPED conference in Monterey in October. Carolyn Fiori sent out an email regarding the 508 access board pre-session advising that anyone who is interested should visit links to the pre-session meeting on October 24, 2004. The presentation will be captioned and stored and is co-sponsored by the HTCTU.

## **Staff Reports**

### **Selecting LD Software Rewrite**

Carl Fielden reported to the committee concerning the rewrite of the original LD Software Recommendations Guidelines. The new version is not intended to be prescriptive, but rather a publication which attempts to match testing outcomes with software resources. The finished resource will be web-based and include suggestions for the use of hardware and software which might address deficit areas identified within the framework of the learning disabilities diagnostic process. Projected date for completion is spring 2005. A template of the LD Software rewrite was presented to the committee which included an outline and organization of contents.

### **LD Research Project**

Sean briefly talked about the LD research project using PDFaloud. Dr. Rose Asera has gathered all the information, entered the data and is currently completing the final write-up. The final draft will be available in three weeks and will be distributed through the HTCTU web site.

### **AMX Database Production & Web Tools**

The AMX database project is one week behind schedule due to the developers' efforts to add additional layers of security to the web site. There should be database structure to review during the next AMX Committee meeting on October 29, 2004. The developer who is working on the database feels that the use of social security numbers should not be a concern or even necessary since security will be much tighter. Either students ID number or the social security number can be used. Sean also talked about the web accessibility tools. There were about 82 people who participated in the Web Aim training that was developed for the CVCs. He is now in the process of integrating the assessment module containing quizzes and feedback modules that were plugged into the Web Aim online training information. Sean is also doing a presentation on Web Aim during the CAPED conference. The Hi-Software tools trainings are still getting good responses. Both the AccVerify for faculty and the AccMonitor for webmasters have produced a number of web developer contacts. The HTCTU continues to offer access to the LIFT text transcoder as a free service for the California community colleges. Sean reiterated that the text transcoder does not create accessibility, it merely provides a text-only version of what already exists on the web site.

### **Daisy Update**

Since the last advisory meeting, DAISY training and production have been proceeding successfully. Six colleges are participating in the initial beta test cycle. Each of these colleges has received training along with six Victor Classic Daisy players and 10 copies of the Easi Read software player. Sam Ogami discussed the integration of Daisy as an assistive technology stressing that DAISY is not Kurzweil or a screen reader but a

navigable audio book. The HTCTU started the Daisy overview training just a month ago giving participants the chance to use and get acquainted with the playback and production process. The HTCTU is currently recommending the Victor Classic player for its durability, user friendliness and portability.

### **Alternate Media Update**

Gaeir Dietrich talked about Overview of math Accommodations, a new training that she and Sean Keegan are co-presenting in December. Through this training, participants will be able to understand the complexity of creating math access and use a wide range of manipulatives and better understand when to recommend Nemeth or DotsPlus for Braille users. They will also learn how to create e-text with math equation software. In early October, Gaeir will be attending a conference at RFB&D Headquarters in Princeton, New Jersey representing both the HTCTU and ATPC at Open E-book Forum . The forum will consider developing a national repository for e-text in conjunction with publishers. At the CAPED conference in late October, the HTCTU is co-sponsoring David Baquis from the US Access Board to do a daylong presentation on Section 508. Gaeir will also be going to Boulder, Colorado for the Accessing Higher Grounds Conference on November 9, 2004.

### **CCC Live Caption**

Patty Davis, CCC Live Caption Project Administrator based at Butte College along with Christina Mora of the Distance Education Unit at the Chancellors' Office presented a slide presentation concerning real-time captioning. The Live Caption program is funded by the state through the Chancellors' Office and administered by Butte Community College District. For more information, visit their website at [www.ccclivecaption.com](http://www.ccclivecaption.com). Patty explained that a real-time captioned live television broadcast course will not only provide accessibility for hearing impaired students, but will benefit English as a second language students or those taking a course from an instructor with an accent difficult to understand. Real-time or live captioning of distance education courses basically will remove a barrier to distance education. Since real-time or live captioning is simultaneously created and transmitted during a class, California Community Colleges will have the opportunity improve educational opportunities for many students who are unable to participate in person. In order to qualify for live captioning reimbursement, a community college must offer live distance education courses in an audio or video format that is not accessible to hearing impaired students. Instructional classes could be credit or non-credit. If colleges meet these criteria, they will be reimbursed for 100% of the cost of providing real-time closed captioning.

## **Chancellors' Office Update**

### **Budget Outline**

- 04-05 state budget passed about a month late
- 04-05 DSP&S statewide total is \$85,977,000, up from 03-04 \$82,583,000
  - This does not include any increases beyond COLA and Growth
  - COLA = 2.41%
  - Growth = 1.66%
  - Overall college enrollment growth for general apportionment = 3%
  - The fee increase to \$26/unit was included
  - The funding "clusters", which did not include DSP&S, was not implemented.
- No 05-06 BCP's planned. State budget picture still too poor to have any requests for an increase be considered, even at the level of the CCCCCO BCP process.

### **CALIFORNIA PERFORMANCE REVIEW (CPR)**

CPR staff borrowed from other agencies returned to their former jobs July 1st. CPR report released after the state budget was completed. Approximately 2500 pages. It is huge and in many cases non-specific. No DSP&S-specific recommendations are in the CPR report. Community college-specific recommendations revolve around moving the oversight responsibility for the community college system under the Governor's Secretary of Education. This is not the elected Superintendent of Public Instruction over K-12/CDE. The Chancellor seemed to discount the idea by saying it wasn't even worth discussing, but while Peggy didn't think it would happen if groups oppose it, she would not take the possibility lightly. Don't underestimate the Governor's ability to get what he wants if he really gets behind it she added. It seems to be universally considered a bad idea within the community colleges. CEO's, unions, CCCCCO, BOG all disagree with the recommendation.

### **CCCCO REVIEW**

There were multiple recommendations given after the Chancellor's committee report out last spring. Report was transmitted to the field so they can make comment. Only recommendations acted on so far are to start hiring process for a vice Chancellor of External Affairs (legislative, both state and federal) and retain Vickie Morrow as Executive Vice Chancellor over internal affairs (meaning internal to the cc system, not just the CCCCCO)

### **PROGRAM REVIEW**

There are no changes since last spring according to Peggy. They still plan to have Student Services Oversight Committee meet during 04-05 to recommend what student services program review procedures will be used in the future. Technical assistance visits continue during 04-05.

## **LD ISSUES**

WJIII import feature from Compuscore released and available for download so WJIII scores can be included in CARSW. WJR will be taken out of CARSW after fall term. Peggy also added that programming for WIAT II inclusion in CARSW is completed. Marcia Krull and others are now testing it and should be added to CARSW for everyone soon. LDEMT will be held in July. Next training will be 1st or 2nd week of January. No specific dates yet, but will be in Sacramento for the foreseeable future.

## **ATPC Update**

The ATPC is nearing the end of its 5 year cycle and they are going to apply to begin the new grant cycle on July 1, 2005. The DRFA was released on September 13, 2004 on the Chancellors' Office website. According to Bob, Ventura College is interested in applying again for the grant.

## **Materials Provided**

Advisory Minutes, May 7, 2004  
LD Software Research template  
Expertise from the Field, Stacey Kayden

**Next Meeting: January 28, 2005**