

**MINUTES**  
**High Tech Center Training Unit Advisory Committee Meeting**  
**High Tech Center Training Unit – De Anza Community College**  
Friday, January 12, 2007

**COMMITTEE MEMBERS**

|                 |                         |                |             |
|-----------------|-------------------------|----------------|-------------|
| Carl Brown      | HTCTU, De Anza          | HTCTU Director | present     |
| Michael Buckley | Shasta College          | Region 1       | not present |
| Thad Selmants   | Sierra College          | Region 2       | present     |
| Jim Kolthoff    | Los Medanos College     | Region 3       | present     |
| Kathleen Allen  | Chabot College          | Region 4       | present     |
| Nancee Carrillo | Modesto Junior College  | Region 5       | present     |
| Vacant          | Vacant                  | Region 6       | not present |
| Vacant          | Vacant                  | Region 7       | not present |
| Scott James     | Santiago Canyon College | Region 8       | present     |
| Fred Frontino   | Mt San Jacinto College  | Region 9       | present     |
| Carl Fielden    | Grossmont College       | Region 10      | present     |

**STAFF/PRESENTERS**

|                 |                     |             |
|-----------------|---------------------|-------------|
| Scott Berenson  | Chancellor's Office | present     |
| Martin Crossley | ATPC                | not present |

**Staff Reports**

Carl reported to the committee information regarding installation of new server systems for the High Tech Center Training Unit. The HTCTU is in the process of evaluating new operating systems from Microsoft and Apple, Vista and Mac OS Leopard respectively. We are hopeful that Vista will be less problematic with regard to accessibility than previously anticipated. Most vendors are actively preparing updated versions of their software that will work with Vista. We are hopeful that many of these revised software packages will be presented at the upcoming CSUN conference.

A variety of new trainings will be offered over the winter quarter including a first ever training in iPod accessibility. The iPod accessibility training was filled within four hours of announcing its availability.

The HTCTU is still waiting for the installation of a web-based power consumption monitoring system which will provide us with a mechanism for far more accurately

paying our fair share of utilities consumption in the building. Anticipated cost for the new device is approximately \$9,000.

Carl suggested that the High Tech Center Training Unit Advisory Committee revisit the actual cost of development and ownership of fully accessible web-based distance education resources. The possibility of initiating a district level accessibility appraiser position or the initiation of a statewide BCP were discussed. The advisory committee directed Carl to draft a document outlining these issues for submission to the system's office.

## **ACT Update**

Jayne Johnson, Assistive Computer Technology Trainer for the HTCTU, has added new trainings for the winter quarter. These include the iPod/iTunes accessibility training and the screen reader comparison for JAWS Window Eyes and Super Nova. Jayme is also preparing to reinitiate a comprehensive review of instructional software with a team of learning disability specialists across the California community colleges.

In late January, Jayme will be attending the ATIA conference for assistive technology in Florida. He will also be attending CSUN and will be presenting a DVD captioning workshop with Gaeir Dietrich at the TechEd conference. Jayme is also continuing to evaluate assistive technology on the Intel based MacPro and will soon be evaluating accessibility within the new Mac OS Leopard as well as Vista operating systems.

## **Web Accessibility Update**

Sean Keegan provided an AMX database update. Presently, there are 8,822 books listed on the system, along with 12,186 versions available in other alternate media formats. There are 1,500 video titles.

Sean is working with Jayme evaluating Super Nova's functionality and compatibility as an integrated screen reader. Cost of Super Nova is \$3,300/year for a 10 user site license with a 3 year contract. After the first three years, the license is \$1,500/year for 10 users. For each site license, the company will also include a full version of the Easy Reader Daisy reading software that includes RFB&D authorization.

Sean is working on several new and updated trainings including Adobe Acrobat Version 8 and creating accessible web presentation from power point based on a new product called LecShare. LecShare offers multi media functionality allowing for the creation of PowerPoint slideshows which can be captioned and included with QuickTime video. Sean is also developing a manual to support accessible iPod broadcasting.

Sean is developing a checklist for the accessibility of distance education courses and continues to work with @One for online teaching accessibility. Sean reminded the advisory committee that the HiSoftware license is still valid through 2009 for the Hi-

Caption tools AccVerify, AccRepair and AccMonitor. CD ROMs on Magpie captioning and PDF accessibility are also being revised.

## **Alternate Media Update**

Gaeir Dietrich announced that Braille Boot Camp will be on the road through the Braille Institute in Southern California at four locations: Los Angeles, Santa Barbara, Orange County and Riverside.

This spring, Gaeir will offer a new training: Using Alternate Media with PDF. In addition to the CSUN and TechEd conferences she will be attending, Gaeir will also be attending CTEVA to do a presentation on Bookport for the blind. Bookport is a Daisy reader pocket size device which also reads e-text and Braille. She is also doing a presentation on important technology for transitioning from high school to the community colleges for blind and hearing impaired students.

## **Chancellor's Office Update**

Scott Berenson is the new Program Manager for Disabled Student Services at the Chancellor's Office. \$9.6 million in continuing funding for the deaf and hard hearing has been given out to the colleges. Ohlone College received \$656,452.00 in consideration of its large population of students who are deaf or hard of hearing. The remainder of the funds went to 71 different colleges around the state. This money can be spent on real-time captioning, interpreters and other specifically defined services.

Scott briefly discussed the proposed Governor's Budget which may hold good news for the community colleges. A proposed six billion dollar bond will help restore the states infrastructure. The governor's proposed budget contains increased funding for basic skills and counseling as well as 4% COLA and 2% growth for categorical programs.

The Chancellor's Office is developing two projects:

- The Mega Conference on April 21-23, 2007 Hyatt San Francisco, for the directors of all categorical programs. Announcement for this conference and requests for presentations will soon be sent.
- Site visits and program reviews will begin sometime in May 2007.

Scott reminded advisory members to use shuttle service were possible. Car rental needs should be approved by Scott ahead of time. Mileage rate went up to 48.5 cents per mile. Hotels if possible should be state rate depending on areas or counties.

## **ATPC Update (via email)**

Mike Bastine regrets no one was available to participate “real time” for the HTCTU Advisory meeting, however, he did provide the following ATPC information to be added to the meeting minutes.

At the end of the 2<sup>nd</sup> fiscal quarter, the ATPC Catalog has nearly 7,000 certified titles with verifiable ISBN#s

Dolphin Publisher software continues to be explored and utilized to test-produce Daisy formats. To date, this application has proven to be very user friendly and effective toward total in-house production, to include page management.

Our Avenal State Prison program is progressing well. Fifty five E-text books have been processed, to include the completion of 2 math text conversions. The initial cadre of inmates have their literary Braille certifications and are producing Braille transcription for the ATPC. Tactile graphic training is currently being accomplished with Nemeth training scheduled. The second cadre of inmates are successfully working through the literary Braille lessons to also become Braille certified by the Library of Congress.

The ATPC Staff continues to participate and provide representation at numerous conferences hosted recently by the Canadian National Institute of the Blind, AFB NIMAS / NIMAC CAPED, AHEAD, and the NBA.

The next ATPC Advisory meeting will be Friday, February 9<sup>th</sup> at City College of San Francisco.

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**Handouts Provided**

- Agenda
- Minutes, September 8, 2006
- Updated advisory members list

**Next Meeting: May 18, 2007**